

Minutes of the Transportation Committee

The Transportation Committee of the McLean County Board met on Tuesday, June 4, 2002 at 7:30 a.m. in Room 700, Law and Justice Center, 104 West Front Street, Bloomington, Illinois.

Members Present: Chairman Bass, Members Emmett, Hoselton, Owens, Selzer

Members Absent: Member Johnson

Staff Members Present: Mr. John M. Zeunik, County Administrator;
Ms. Martha B. Ross, County Administrator's Assistant,
County Administrator's Office

Department Heads/
Elected Officials Present: Mr. Jack Mitchell, County Engineer, County Highway
Department

Others Present: Ms. Jennifer Sicks, Transportation Planner, McLean
County Regional Planning Commission

Chairman Bass called the meeting to order at 7:35 a.m. and declared the presence of a quorum. Chairman Bass presented the minutes of the May 7, 2002 meeting for approval.

Motion by Owens/Selzer to approve and place on file the minutes of the May 7, 2002 meeting of the Transportation Committee. Motion carried.

Chairman Bass presented the bills as prepared and recommended for transmittal to the Transportation Committee by the Auditor's Office.

Motion by Selzer/Emmett to approve the Bills as presented and recommended by the Auditor's Office. Motion carried.

Chairman Bass presented two requests for first time bicycle ride permits.
Mr. Owens asked whether both permits could be considered with one motion.
Mr. Jack Mitchell responded that both permits could be addressed with one motion.

Motion by Owens/Emmett to recommend approval of first time
bicycle ride permits for Postemergent Metric and Multiple
Sclerosis Bike Tour.

Mr. Hoselton asked whether the form used to apply for the permits was the new proposed form that the Committee considered at the May 2002 meeting. Mr. Mitchell responded that the form utilized for these two permits is not the new proposed form, but rather, it is the current form that has been in use for some time.

Mr. Selzer asked how the non-profit status of any applicant could be determined utilizing the present form. Mr. Mitchell responded that the present form does not address the non-profit versus for-profit status of permit applicants. Mr. Selzer suggested that the Federal Non-Tax Identification number should be requested on the new form.

Mr. Emmett asked if a charge would be assessed to a for-profit group for a bicycle permit. Mr. Mitchell responded that there has never been a charge for a bicycle permit, regardless of the financial status of the applicant, so it may be a moot point to request such information on the application.

Mr. Hoselton noted that one of the groups did not submit a certificate of insurance with their application. Mr. Mitchell responded that the certificate of liability insurance was submitted separately, but has been submitted.

Chairman Bass asked how the applications of church groups and other groups would be adjudicated. Mr. Emmett noted that each application is considered on its own merit, so making the application too specific with regard to for-profit or not-for-profit status is really unnecessary. Mr. Mitchell commented that the issue has not been a consideration in the past.

Motion carried.

Chairman Bass presented the Special Event Road Closure Permit Form. Mr. Mitchell explained that, at the Committee's request, a request for a Federal Non-Tax Identification number would be added to this form in the future.

Mr. Hoselton remarked that many groups may be unnecessarily confused by a request for a non-tax identification number. He suggested a simple statement of for-profit or not-for-profit status on permit forms.

Motion by Emmett/Owens to recommend approval of the new
Special Event Road Closure Permit Form. Motion carried.

Mr. Mitchell presented two requests for special event road closures. The Village of Towanda requests a road closure for its July 4th celebration and parade. The Village of Arrowsmith requests a road closure for its Founder's Day celebration on June 22, 2002. Mr. Mitchell stated that his office has conferred with both village mayors regarding the road closures. Each certificate of insurance has now been submitted.

Mr. Mitchell stated that a certificate of insurance has not been required in past years for such special event road closures. However, in recent years, it has been made a requirement. Mr. Mitchell stated that the Highway Department will loan road closure signs to each village, but will not supply any labor to place or remove those signs.

Motion by Hoselton/Selzer to recommend approval of Special Event
Road Closure Permits for the Village of Towanda for its July 4th
Celebration and the Village of Arrowsmith for its Founder's Day
Celebration on June 22, 2002. Motion carried.

Chairman Bass presented the bid results from the May 29, 2002 letting. Mr. Mitchell explained that the letting was for stockpile materials for the Lexington-LeRoy Road project and for several other projects.

Mr. Hoselton stated that there is only one bid submitted for many of the items listed in the letting. Mr. Mitchell responded that for materials specified as stone, there are only two (2) quarries near Pontiac that provide such material. Valley View chose not to bid at this time. The sole bid was submitted by Prairie Materials, Pontiac, Illinois.

Mr. Mitchell stated that no bids were received for the trucking of materials. He explained that the Highway Department could haul materials and save the expense of trucking with an outside firm.

Mr. Mitchell remarked that the bid for Group 14 was a tie between two bidders, JMH Trucking in Bloomington and Crane Trucking in Forrest, Illinois. He explained that in the event of a tie, the options available to the Committee are: one bidder withdraws; the job could be split between both companies; flip a coin; or, the Committee may make the

award at its discretion. Mr. Mitchell noted that his recommendation is to award the bid to

Minutes of the Transportation Committee Meeting

June 4, 2002

Page Four

JMH Trucking, as they are a local company. This is the first time that a bid from Crane Trucking has been received.

Mr. Selzer remarked that in the past, the Committee has decried the fact that there are not enough bids made on particular jobs and more bidder interest has been sought. Now that a new bidder has entered the process, the Committee should carefully consider Crane Trucking's bid before automatically accepting the bid by JMH Trucking because they are a local company that the County has worked with in the past.

Chairman Bass remarked that no company is required to submit bids. He explained that some companies may already have enough work, and choose not to bid on projects, rather than to become overburdened.

Mr. Owens asked whether both companies would be willing to split the job equally. Mr. Mitchell responded that that he had posed that question to both companies. Crane Trucking responded immediately that they would be willing to split the job. JMH Trucking responded that they would also split the job with Crane, but reminded the Highway Department that they are a local firm that has done business with the County for a number of years.

Mr. Hoselton stated that he would prefer to employ the option of flipping a coin, in order to be equitable to both companies. That way, the choice would be entirely random.

Mr. Hoselton designated the "heads" of the coin to be for JMH Trucking. The coin toss produced a result of "tails." Therefore, the award will be made to Crane Trucking in its entirety.

Mr. Mitchell stated that the bid tabulation sheet indicated one job where the bid is to be rejected. That project is for Danvers, Section 02-00038-04-WR, and the bid was submitted by Rowe Construction Company, Bloomington, Illinois. In this case, Rowe Construction Company was 31.9% over the estimated cost for the project.

Mr. Mitchell explained that this job had been under close scrutiny since the bids were opened. Originally, this bid was as a contract job in which Rowe Construction Company would complete all specified work. Mr. Mitchell noted that this is a small job located in the Village of Danvers. In order to bring the project to a reasonable price, the Highway Department proposes to do all of the work except paving and the installation of curbs and gutters. The paving work would then be placed out for bid in the next cycle. It was hoped that this would attract a better price.

Mr. Mitchell stated that discussions with Rowe Construction Company revealed that one of their listed cost estimates was inconsistent with accepted costs for such an item. With the Committee's concurrence, the Highway Department will rebid the job as strictly a paving job. The Highway Department will complete the remainder of the work involved with this job, which will require both equipment rental and overtime.

Mr. Mitchell noted that the two-block road section in question is within the Village of Danvers and should not be confused with the Danvers-Yuton Road project. The job will be done as a paving job for \$210,000, with McLean County doing \$150,000.00 worth of the work.

Chairman Bass remarked that this project will be set aside to be rebid in the future.

Motion by Selzer/Owens to recommend approval of the bids as submitted, with Crane Trucking receiving the award of Sec. 99-00044-06-WR and a rejection of Sec. 02-00038-04-WR, which was bid by Rowe Construction Company, Bloomington, Illinois. Motion carried.

Mr. Hoselton remarked that the tie in bids for Sec. 99-00044-06-WR, and the subsequent coin toss to break the tie, should be reported to the full County Board during the Transportation Committee's report. Mr. Mitchell commented that the Minutes of the June 4, 2002 Transportation Committee meeting will also reflect the action taken by the Committee.

Chairman Bass stated that the Executive Session, the next item on the agenda, will be addressed as the last item on the agenda. The Committee members had no objection.

Mr. Mitchell presented the engineer's weekly reports for current and ongoing projects of the Highway Department. Mr. Mitchell noted that the percentage of project completion, number of contract work days, and the estimated completion date, are listed for each project.

Mr. Mitchell explained that the Illinois Department of Transportation report for Sec. 97-00165-00-FP refers to the south portion of the Towanda-Barnes Road project. It is approximately 49% complete, and has been somewhat delayed by recent heavy rainfall. Embankment and tile repair are ongoing.

Mr. Mitchell noted that the Highway Department's Construction Project Summary is not as updated as the State's weekly reports. That is due to the fact that bills come in from the State on a monthly basis and usually run a month or two behind.

Minutes of the Transportation Committee Meeting

June 4, 2002

Page Six

Mr. Selzer asked whether any further expenditures against the Right of Way line item for Sec. 96-00168-00-FP would be made. This is the section of Towanda-Barnes Road that extends from Ireland Grove Road to Illinois Route 9. Mr. Mitchell responded that such was the case. Projections were made early in the process and the estimates were conservative. Mr. Mitchell noted that this section is 68% completed.

Mr. Mitchell presented the report for Sec. 98-00113-00-FP, which is the north portion of Towanda-Barnes Road, from Illinois Route 9 to Fort Jesse Road. This job is only 10% complete. Culvert work and tile work are in the process of being completed.

Mr. Mitchell presented the report for Sec. 98-00038-03-WR, which is the Danvers-Yuton Road. It is 99% finished. All of the field work is completed. The only remaining work to be completed is the final paperwork.

Mr. Hoselton commented that the Danvers-Yuton Road project is over budget. Mr. Mitchell noted that it is not significantly over budget.

Chairman Bass stated that he would need a motion from the Committee in order to go into Executive Session to discuss the lease or purchase of land for use as a stockpile site for cold mix materials.

Motion by Owens/Emmett to go into Executive Session to discuss the lease or purchase of land for use as a stockpile site for cold mix materials. Those people to remain for the Executive Session are: Chairman Bass; all members of the Committee; Mr. John M. Zeunik, County Administrator; and, Ms. Martha Ross, Recording Secretary. Motion carried.

The Committee went into Executive Session at 8:07 a.m.

The Committee came out of Executive Session at 8:52 a.m.

Minutes of the Transportation Committee Meeting
June 4, 2002
Page Seven

Motion by Selzer/Hoselton to adjourn the meeting.
Motion carried.

There being nothing further to come before the Committee at this time, the meeting was adjourned by Chairman Bass at 8:53 a.m.

Respectfully submitted,

Martha B. Ross
Recording Secretary